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## Application & Payment Process

### Individual/ Family (Off Marketplace):

Complete the following and return to MercyCare at the same time:

- Individual quote request template- complete
- Individual/ Family Application
- COCC if applying outside open enrollment
- 1<sup>st</sup> month's premium
- Quote provided to enrollee
  - Agents- be sure to include your NPN number and name at the top of the application

*\*Applications must be received by the 15th of each month for the upcoming month. If the 15th falls on a holiday or weekend it must be submitted prior to.*

Eligibility Requirements:

- Must reside in Rock, Walworth, or Green County

### Payments can be made:

Online: <https://mercycahealthplans.com/line-premium-payment/>

Mailing:

MercyCare Health Plans  
Attn: Billing/ Finance  
580 N Washington St.  
Janesville, WI 53546